SUTD has in place a Whistleblowing Policy which provides an avenue for internal faculty / staff / researchers (permanent, contract, temporary), students and external parties to raise concerns about actual or suspected improprieties to the **President / Provost / Audit Committee Chairman / Head of Internal Audit** through any one of the available modes of communication:

|  |  |
| --- | --- |
| [http://ts2.mm.bing.net/th?id=I.4658721745078237&pid=1.9](http://www.bing.com/images/search?q=Old+Phones&view=detail&id=C342758B33B9A2C91C55A6BEEFEA6E5C71F389BE&qpvt=Old+Phones&FORM=IDFRIR) | **6777-8324** |
| http://photos2.fotosearch.com/bthumb/CSP/CSP369/k3694082.jpg | **6777-8639** |
| [http://ts3.mm.bing.net/th?id=I.4729210730840802&pid=1.9](http://www.bing.com/images/search?q=photo+of+email&view=detail&id=268BD78165E51FE170DD232EBA01DB9272AA8617&FORM=IDFRIR) | **whistleblowing@sutd.edu.sg** |
| [http://ts2.mm.bing.net/th?id=I.4622145809612969&pid=1.9](http://www.bing.com/images/search?q=photo+of+mail&view=detail&id=7190A9AB66A79E8773715B18F820D6618FAA697C&FORM=IDFRIR) | **c/o Mailbox - OFFICE OF INTERNAL AUDIT**  **Singapore University of Technology and Design**  **8 Somapah Road, #05-301**  **Building 3, Level 5**  **Singapore 487372** |
| [http://ts1.mm.bing.net/th?id=I.4894661446010740&pid=1.9](http://www.bing.com/images/search?q=photo+of+webpage&view=detail&id=FFB4493920F6C4D5721ADF9EF6D5CA05CBF0341E&FORM=IDFRIR) | **http://www.sutd.edu.sg/about-us/contact-us.aspx** |

A whistleblower has the option to identify himself / herself or remain anonymous when making a report. However, concerns expressed or information provided anonymously will be investigated on the basis of their merits. Vague or insufficient information can impede the investigation process and consequently allegations may not be pursued. Hence, to facilitate our independent investigation, we encourage you to provide us with the requested information contained in the form on the next page. Your report is important and will be handled with strictest confidence.

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| --- | --- | --- | --- |
| **Informant Name** | | **NRIC** | **Date of report** |
| **Contact details** | **Tel. No. (*home / mobile / office*)**  *(include a convenient time to be contacted)* | | |
| **Email** | | |
| **Reason(s) for reporting** |  | | |
| **Impropriety** | | | |
| Nature |  | | |
| Details / Facts  *(E.g. date of incident, how was incident discovered, how long has the impropriety been happening, contract, value, documentation of evidence where available, etc.)* |  | | |
| Alleged perpetrator(s) |  | | |
| Department(s) / companies involved |  | | |