ENTRY INTO SINGAPORE

Entry into Singapore is subjected to approval by Immigration and Checkpoints Authority (ICA).

SUTD requires all exchange students to be fully vaccinated for COVID-19 according to the Singapore Government’s prevailing definition before arrival into Singapore.

Please go through the information on the ICA website carefully and comply to all required measures and procedures.

Find out more at https://www.ica.gov.sg

COVID-19 MEASURES

SUTD: All physical classes, labs and projects in SUTD have resumed.

Singapore in general: Mask wearing is optional, but still required in healthcare facilities and residential care settings.

As the COVID-19 situation remains fluid, measures are subjected to changes according to prevailing regulations.

Find out more at https://www.moh.gov.sg

READY TO BUILD A BETTER WORLD BY DESIGN?

Table of Contents

Why Choose SUTD

About Singapore

Why Choose Singapore

About SUTD

Campus Location

Area of Study

Research Opportunities

Inbound Student Exchange

Exchange Options

Eligibility

Subjects and Projects Offered

Exchange Timeline

Estimated Cost

Scholarships

Life at SUTD

Campus Facilities

Living with Us

Student Life

Student Support

Annexes

Key Exchange Dates

Credit and Grading System

User Guide for Exchange Application

Applying for Student Pass

Frequently Asked Questions

Useful Links
01
INTERDISCIPLINARY, DESIGN-CENTRIC CURRICULUM

SUTD offers interdisciplinary learning experience where you can easily take cross pillar subjects. You also get to work on design-related projects with full access to our Fabrication Lab facilities, that supports prototyping and turning your ideas into reality.

I had the chance to study subjects and topics that I would have never expected to have done in my life. Alongside my major-related courses, in the field of Computer Science, I have studied Healthcare, Architecture and Entrepreneurship modules that were really eye-opening for me and allowed me to expand my horizons.

Artur Varosyan, University of Bristol

02
HANDS-ON COLLABORATIVE LEARNING

Experience a MIT-like education where 90% of our curriculum were developed by MIT. With a 1:1 student to faculty ratio, SUTD focuses on hands-on small group learning so you will get to interact closely with our faculty and students.

03
UNDERGRADUATE RESEARCH OPPORTUNITIES

In most universities, only selected students have access to research opportunities. At SUTD, all undergraduates, including first year students and exchange students have the opportunity to work on research with our faculty.

sutd.edu.sg/iurop

04
VIBRANT STUDENT LIFE

Over here at SUTD, there are no classes on Wednesday and Friday afternoons to allow students to pursue their passions and interests through participating in the various student clubs (also known as Fifth Rows).

05
AN INNOVATIVE, ENTREPRENEURSHIP CULTURE

SUTD has a dedicated entrepreneurship centre that supports SUTD start-ups and provides resources and training to budding entrepreneurs like you!

entrepreneurship.sutd.edu.sg
Singapore is a predominantly English-speaking country and all SUTD courses are taught fully in English.

SINGAPORE, YOUR IDEAL EXCHANGE DESTINATION

Check out the list of activities you can do in Singapore: visitsingapore.com/see-do-singapore/

WHY CHOOSE SINGAPORE, A CITY OF LIMITLESS POSSIBILITIES

Gateway to Asia

Clean, Green and Safe

Convenient Transportation

Food Paradise

Cultural Melting Pot

Global Education

Robust Economy

Singapore is home to many places that embolden and inspire passions. Whether you are a culture buff, nature lover, or thrill seeker, a life-changing experience awaits in the city that has so much to offer. You find yourself marvel in the architectural wonders, lush parks, rich heritage, world-class attractions and amazing food in Singapore. It is also easy to travel around the region during your free time and discover the intriguing charm of Southeast Asia. Live out your dreams, in the city that is fueled by passion and pride.
Singapore University of Technology and Design (SUTD) is Singapore’s 4th public university and one of the world's first university to incorporate the art and science of design and technology into its interdisciplinary curriculum and research.

SUTD was established in collaboration with Massachusetts Institute of Technology (MIT) and incorporates elements of entrepreneurship, management and design thinking in its unique programmes.

We welcome students from partner universities to join us for a term of exchange and be part of this unique and dynamic culture and environment!

SUTD is located in the East of Singapore, the campus metro station connects you to anywhere in Singapore! The nearby towns of Bedok, Simei and Tampines are treasure troves of local cuisines. You can also head over to East Coast Park or Changi Beach to enjoy cycling along the coast.

How does SUTD compare with the world’s best engineering schools?

A study* by MIT recognises SUTD as “the foremost emerging leader in engineering education”.

Our unique approach nurtures you to be future-ready and tackle multi-faceted issues of the 21st century with interdisciplinary solutions, powered by emerging technologies, and developed from the user’s perspective.

*According to ‘The global state of the art in engineering education’, a study commissioned by MIT.
In SUTD, we do not have schools or colleges organized along traditional disciplines. Instead, we looked at what the world needs when designing our curriculum - namely products, systems, services, and built environment.

SMT provides you with an engaging and hands-on learning experience to build a strong foundation in sciences and mathematics that cut across disciplines.

DAI prepares you to harness the power of AI to tackle both present and future challenges, improving design using AI across products, systems, services and the built environment.

HASS helps you acquire capacity for self-reflection and critical thinking, to allow deeper awareness of the social role and impacts of innovation in the fields of technology and design.
INTERNATIONAL UNDERGRADUATE RESEARCH OPPORTUNITIES PROGRAMME (iUROP)

iUROP provides exchange students the opportunity to work together with SUTD faculty and students on cutting edge and innovative research projects.

Exchange students will be able to participate in the different phases of research activity which include developing research plans, writing proposals, conducting research, analyzing data and presenting research results in oral and written form. Besides immersing in SUTD’s rich research culture, exchange students also get the chance to gain multicultural and interdisciplinary design perspectives.

Each exchange student is allowed to take one iUROP project per term. The exact number of hours depends on the project duration, project nature, students’ progress and arrangement with project supervisor, as well as students’ own time management.

sutd.edu.sg/iUROP
EXCHANGE OPTIONS

At SUTD, we believe in providing you the flexibility of building your own exchange experience and that one size does not fit all. You have the options of taking up an exchange programme that suits your academic needs and interest.

sutd.edu.sg/Student-Development/Global/Student-Exchange/inbound/Inbound-Exchange

Exchange students take a combination of academic subjects and a iUROP research project.

Minimum 24 credits and maximum 48 credits.

Note.

Possible combinations:
- 4 subjects (48 credits) + iUROP Lite (0 credits)
- 3 subjects (36 credits) + iUROP Mezzo (12 credits)
- 2 subjects (24 credits) + iUROP Meta (24 credits)

If necessary, EU students may take up to 60 credits (equivalent to 30 ECTS) for credit transfer:
- 3 subjects (36 credits) + iUROP Meta (24 credits)
- 1 subject (12 credits) + iUROP Max (48 credits)
ELIGIBILITY

• Nominated by SUTD partner universities to enjoy tuition fee waivers for exchange at SUTD.
• Ensure you are capable of going through an academic or research term with subjects or projects delivered in English.

INBOUND EXCHANGE

ACADEMIC EXCHANGE

Option 2

Exchange students take 2 to 4 academic subjects without taking any iUROP research project.
Minimum 24 credits and maximum 48 credits.

Note.
• Exchange students from Cardiff University, The Hong Kong University of Science and Technology, University of Ottawa and Vietnam National University, Hanoi - University of Engineering and Technology (VNU-UET) will only be able to choose this exchange option.

RESEARCH EXCHANGE

Option 3

Exchange students take on a full-time iUROP research project under the supervision of SUTD faculty, without taking any academic subjects.

Note.
• iUROP is only available to undergraduate exchange students. Post-graduate students may consider Postgraduate Research Internship instead.
• This option is not open to exchange students from Texas A&M University students.
• 8-weeks Summer iUROP Meta is open to exchange students from University of California (UCEAP) only.

SUBJECTS OFFERED

• Exchange students can take subjects across different pillars but you are required to choose a host pillar (EPD, ESD, ISTD, ASD or HASS) during exchange application.
• DAI, EPD, ESD, ISTD and HASS subjects are available to all exchange students.
• ASD subjects are only available to exchange students from Zhejiang University, Aalto University, Chulalongkorn University, Feng Chia University, IE University, University of Seoul and Czech Technical University in Prague.
• Subjects in Term 1, 2 and 3 are not available to exchange students.
• All subjects are delivered in English.
• As allocation of subjects is subject to availability and fulfillment of pre-requisites, you may not be given your preferred choice. Hence you are required to select up to 10 subjects in order of preference during exchange application.

iUROP PROJECTS OFFERED

• The list of iUROP projects differ from year to year, and will be ready 1 month before application.
• iUROP is not available to exchange students from Texas A&M University (iUROP Max only), Cardiff University, The Hong Kong University of Science and Technology, University of Ottawa and Vietnam National University, Hanoi - University of Engineering and Technology (VNU-UET). 8-weeks Summer iUROP Meta is only available to exchange students from University of California (UCEAP).
• As allocation of projects is subject to review, you may not be given your preferred choice. Hence you are required to select up to 5 subjects in order of preference during exchange application.

Refer to the List of Subjects and List of iUROP projects of ered to exchange students.
## EXCHANGE TIMELINE

### SPRING ACADEMIC/RESEARCH (14-WKS)
- **01 Nomination for Exchange**
  - Early July
  - You must be nominated by your home university first before applying to SUTD.
- **02 Application for Exchange**
  - Mid-July
  - Ensure that all supporting documents are submitted when completing your application.
- **03 Of er and Acceptance**
  - Mid-October
  - If successful, you will be informed via email along with the SUTD Handbook to prepare you for exchange. Login to accept the offer and view the list of approved subjects.
- **04 Student Pass Application**
  - End October
  - SUTD will inform you via email on the procedures in submitting your Student Pass application.
- **05 Online Matriculation**
  - End October
  - Matriculation is a formal process where you register for study at SUTD. You will be informed on the procedures via email.
- **06 SUTD Hostel Application**
  - Early November
  - Application for SUTD hostel (non-graduating) will be made through SUTD Housing Portal. You will be informed on the procedures via email.
- **07 Subject Enrollment**
  - End December
  - (for students taking subject only)
  - You will be informed via email when the finalized timetable is available. Select the subjects you would like to enroll in, amongst the list of approved subjects.
- **08 Orientation**
  - Mid-January
  - (Week 1 of Term)
  - A compulsory 2-day Orientation is held on the Wednesday and Thursday before the first week of your exchange. You can meet your fellow exchange friends!
- **09 Start of Exchange**
  - Mid-January
  - (Week 1 of Term)
  - In the event that you do not have sufficient enrolled subjects, you can modify your subject plan during the Add Drop period (1st week of exchange).
- **10 End of Exchange**
  - End January
  - (Week 14 of Term)
  - Ensure that you have completed all the assignments/exams for all the subjects/projects you take before you depart.

### SUMMER ACADEMIC/RESEARCH (14-WKS)
- Early December
- Mid-December
- Mid-February
- End February
- End March
- Mid-April
- Mid-April
- Early May
- Mid-May
- (Week 1 of Term)
- Mid-August
- (Week 14 of Term)

### SUMMER RESEARCH (10-WKS)
- Early December
- Mid-December
- Mid-February
- End February
- End March
- Mid-April
- Early June
- Mid-June
- (Week 5 of Term)
- Mid-August
- (Week 14 of Term)

### SUMMER RESEARCH (8-WKS)
- For UCEAP students only
- End January
- Mid-February
- Early March
- Mid-March
- End March
- Mid-April
- End January
- Mid-June
- (Week 7 of Term)
- Mid-August
- (Week 14 of Term)

### FALL ACADEMIC/RESEARCH (14-WKS)
- Early March
- Mid-March
- Mid-June
- End June
- End June
- Early July
- Early August
- Early September
- Early September
- (Week 1 of Term)
- Mid-December
- (Week 14 of Term)

Dates may be subjected to change.
ESTIMATED COST

MONTHLY COST OF LIVING
Cost varies according to personal needs and lifestyle. Exchange students holding student pass are not allowed to work in Singapore.

<table>
<thead>
<tr>
<th></th>
<th>SGD 500 - 1,200</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accommodation</td>
<td></td>
</tr>
<tr>
<td>Meals</td>
<td></td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>SGD 200 - 400</td>
</tr>
<tr>
<td>Transportation within Singapore</td>
<td>SGD 100 - 300</td>
</tr>
</tbody>
</table>

COMPULSORY MISCELLANEOUS FEES
SUTD students, including exchange students, are subjected to the Compulsory Miscellaneous Fees (CMF), payable to SUTD.

<table>
<thead>
<tr>
<th></th>
<th>SGD 211</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health &amp; Insurance</td>
<td></td>
</tr>
<tr>
<td>Student Activities &amp; Services</td>
<td></td>
</tr>
<tr>
<td>IT Facilities &amp; Academic Related Services</td>
<td></td>
</tr>
<tr>
<td>Sport Facilities</td>
<td></td>
</tr>
</tbody>
</table>

STUDENT PASS (STP) FEES
All international students must hold a valid Student Pass issued by the Singapore Immigration & Checkpoints Authority (ICA) for their studies at SUTD. Fees are payable to ICA, and are subjected to change.

<table>
<thead>
<tr>
<th></th>
<th>SGD 90 - 120</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processing Fee for Student Pass Application</td>
<td>SGD 30</td>
</tr>
<tr>
<td>Issuance Fee for Student Pass Collection</td>
<td>SGD 60</td>
</tr>
<tr>
<td>Multiple-Entry Visa Fee for Visa Required Nationals</td>
<td>SGD 30</td>
</tr>
</tbody>
</table>

SUTD STUDENT INSURANCE
During your stay in SUTD (from Matriculation Day to end of Term), you will be covered by the SUTD Student Insurance Scheme (policy under NTUC Income).

Refer to mycg.com.sg/sutd for more details on insurance coverage, the list of Panel Clinics you can visit if you feel unwell, and the procedures you need to complete if you require hospitalisation.

We highly recommend students to purchase travel insurance with additional cover for COVID-19 to augment the coverage of the SUTD insurance. You would need to make your own arrangement for travel insurance coverage should you intend to extend your stay in Singapore beyond the end of Term.
The ASEM DUO award gave me the chance to deepen my understanding of the various cultures in Singapore while also providing financial support for my exchange. I chose to study at SUTD in Singapore as my primary choice exchange destination because it is a beautiful futuristic green country filled with history and culture, especially within Chinatown, Little India and Arab street.

Sandra Ghattas, Chalmers University of Technology
There is more to life at SUTD than studying. Make the best of a campus designed and build to encourage innovation, interaction and collaboration.

- Find out more at: virtual.tour.sutd.edu.sg
- Find out more at: sutd.edu.sg/Campus-Life/F-B
- Find out more at: sutd.edu.sg/Campus-Life/Sports-and-Recreation-Centre
- Find out more at: sutd.edu.sg/Education/Academic-Facilities

- Sports & Recreational Centre
- Campus Centre
- Fabrication Laboratory
- Cafeteria
- Interactive Cohort Classroom
- Library Discussion Booth
OFF-CAMPUS ACCOMMODATION

Housing spaces are limited at SUTD Hostel. Thus, it is highly advisable for exchange students to source for off-campus accommodation.

ON-CAMPUS ACCOMMODATION

Typically, a single, non-ensuite room will be assigned to successful applicants, though you may request for another room type subjected to availability. Air Conditioning is on a pay-per-use basis.

SUTD will inform you on the procedures via email when the portal is open for application.

Exchange students can apply to stay in the SUTD hostel. Some exchange students also prefer to stay off-campus and closer to town since they can easily reach SUTD by the subway on campus.

DO YOU KNOW?

Right at SUTD’s doorstep, the Upper Changi MRT Station provides great accessibility all over Singapore – 10 mins to Changi Airport and 30 mins to Town!

LIFE AT SUTD  
LIVING WITH US
LIFE AT SUTD

STUDENT LIFE

Over here at SUTD, there are no classes on Wednesday and Friday afternoons to allow students to pursue their passions and interests through participating in the various student clubs (also known as Fifth Rows).

STUDENT CLUBS

Whether it’s ballroom dancing, boxing, jamming or coding, students are free to discover their passions. All Fifth Rows are led and run by students, and beginners are welcome to join any and as many of the student clubs as they wish.

Many exchange students take this as an opportunity to pick up new skills and hobbies, meet new friends and forge lasting friendships!

There are more than 80 student clubs on campus, grouped in 5 clusters:

- Arts
- Community
- Sports
- Culture
- Makers

sutd.edu.sg/Student-Development/Student-Life/Student-Organisations-Fifth-Row

ORIENTATION WEEK

Once you arrive at SUTD, you will be welcomed with a series of activities organised as part of the 2-day compulsory Orientation Programme.

It is a great way to kickstart your exchange at SUTD as you get to meet your fellow exchange students from different universities!

With the help of exchange student buddies, you will learn more about the available resources and support services on campus, and familiarise yourself with the nearby neighbourhoods around SUTD.

More information on Orientation Programme will be shared via email closer to the start of the term.
SUTD community is made up of a melting pot of diverse backgrounds that have different approaches to life and ideals. We strive to provide a safe and conducive environment that caters to the needs of the community.


BARRIER-FREE FACILITIES
- Barrier-free access to and within buildings
- Access to lifts for persons with disabilities
- Toilets across the campus, for persons with disabilities
- Interconnectivity areas between buildings that allow for seamless movement
- Ramps with tactile indicators at road crossings

EDUCATION SUPPORT
- Additional support, such as module consultations or extra tutorials, might be provided based on individual condition(s)

Enabling Students (ES) Fund: Supports students with physical, hearing or visual impairment who require Assistive Technology devices and support services

WELL-BEING SERVICES
- Provide professional counselling service at no charge for students
- Self-help psycho-educational resources
- Talks, workshops and training for the University community to promote the development of personal growth, life skills and mental health and wellbeing
- Support to critical incidents involving students who may need immediate psychological or medical care

sutd.edu.sg/Student-Development/Well-being-Services

EXAMINATION SUPPORT
- Bigger font and paper size (A3 size) of examination question papers for visually impaired students
- Physically-impaired students allowed to enter examination hall earlier or given access to customized tables at the front or back of examination hall
- Extra writing time during examinations, for students with certain medical conditions (e.g. dyslexia) could be accommodated, with endorsement from medical doctors
- Laptop and printer can be issued to students with writing difficulties
- A printed copy of the examination announcements can be issued to hearing-impaired students

### Key Exchange Dates

**Exchange Period - AY2024**

#### Academic / Research

<table>
<thead>
<tr>
<th></th>
<th>Spring 2024 (14-weeks)</th>
<th>Summer 2024 (14-weeks)</th>
<th>Fall 2024 (14-weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrival in Singapore</td>
<td>16 Jan 2024, Tue</td>
<td>7 May 2024, Tue</td>
<td>10 Sep 2024, Tue</td>
</tr>
<tr>
<td>Orientation</td>
<td>17 &amp; 18 Jan 2024, Wed &amp; Thu</td>
<td>8 &amp; 9 May 2024, Wed &amp; Thu</td>
<td>11 &amp; 12 Sep 2024, Wed &amp; Thu</td>
</tr>
<tr>
<td>Start of Exchange</td>
<td>22 Jan 2024, Mon</td>
<td>13 May 2024, Mon</td>
<td>16 Sep 2024, Mon</td>
</tr>
<tr>
<td>Recess Week</td>
<td>3 - 10 Mar 2024</td>
<td>23 - 30 Jun 2024</td>
<td>27 Oct - 3 Nov 2024</td>
</tr>
<tr>
<td>End of Exchange</td>
<td>27 Apr 2024, Sat</td>
<td>17 Aug 2024, Sat</td>
<td>21 Dec 2024, Sat</td>
</tr>
</tbody>
</table>

#### Research

<table>
<thead>
<tr>
<th></th>
<th>Summer 2024 (8-weeks)</th>
<th>Summer 2024 (10-weeks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arrival in Singapore</td>
<td>18 Jun 2024, Tue</td>
<td>4 Jul 2024, Tue</td>
</tr>
<tr>
<td>Orientation</td>
<td>19 &amp; 20 Jun 2024, Wed &amp; Thu</td>
<td>5 &amp; 6 Jul 2024, Wed &amp; Thu</td>
</tr>
<tr>
<td>Start of Exchange</td>
<td>24 Jun 2024, Mon</td>
<td>10 Jul 2024, Mon</td>
</tr>
<tr>
<td>Recess Week</td>
<td>NA</td>
<td>23 - 30 Jun 2024</td>
</tr>
<tr>
<td>End of Exchange</td>
<td>27 Apr 2024, Sat</td>
<td>17 Aug 2024, Sat</td>
</tr>
</tbody>
</table>

*Dates are subject to change. You may refer to: [sutd.edu.sg/academic-calendar](http://sutd.edu.sg/academic-calendar)*
Create an Application Account
Visit admission.sutd.edu.sg and create an application account. Enter your own User ID, Full Name (as per your passport) and your Email Address. You will receive an email with User ID and Password at the email address you have entered upon successful account registration.

You will be required to change your password upon the first login.

**STEP 1**

**Start Application**
1. Select Application Type (Inbound) and Period of Study
2. Select the correct Application Programme:
   - Academic and Research (for students taking courses)
   - Research Exchange (for students taking iUROP only)

**STEP 2**

Create an Application Account
Visit admission.sutd.edu.sg and create an application account. Enter your own User ID, Full Name (as per your passport) and your Email Address. You will receive an email with User ID and Password at the email address you have entered upon successful account registration.

You will be required to change your password upon the first login.

**STEP 3**

Submit Application
There are 6 sections in the application.
- Account Holder’s Declaration
- Personal Information – Personal Particulars, Contact Information etc.
- Academic Qualifications
- Supplementary Results
- Pillar & Subject Selection (for students taking courses)

Please read the instructions carefully at each stage of the application. Ensure that all supporting documents are submitted to avoid delay in processing of your application. Remember to click “Save” after you have completed each section.

**STEP 4**

Submit iUROP Project Selection (for students taking iUROP)
For students that are applying for iUROP (part-time or full-time), please ensure you have submitted your project selection via MS Form which will be shared with you after you have been nominated.

Exchange students can undertake a maximum of 1 iUROP project under the supervision of SUTD Faculty.

Please click “Print or get PDF of answers” after you have submitted the MS Form.

---

**SUTD CREDIT & GRADING SYSTEM**

1 SUTD Subject Credit (SCs) is equivalent to 1 hour of workload per week. The subject workload in terms of hours and SCs is represented by a series of 3 numbers. All of the 3 numbers add together to represent the total SCs for the subject.

For example:
3-5-4 (Total SCs is 12)
- “3” (first number) represents actual contact hours for lectures or cohort-based learning per week
- “5” (second number) represents hours for laboratory, design or fieldwork per week
- “4” (third number) refers to hours a student is expected to spend on preparation per week

Please check with your home university on the credit transfer matters.
Email global@sutd.edu.sg if you require more information on the assessment and syllabus of respective subjects.

**GRADING SYSTEM**

SUTD uses a 5-point grading system as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Point</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>5.30</td>
<td>Exceptional performance</td>
</tr>
<tr>
<td>A</td>
<td>5.00</td>
<td>Excellent performance</td>
</tr>
<tr>
<td>A-</td>
<td>4.50</td>
<td>Excellent performance in most aspects</td>
</tr>
<tr>
<td>B+</td>
<td>4.00</td>
<td>Very good performance</td>
</tr>
<tr>
<td>B</td>
<td>3.50</td>
<td>Very good performance in most aspects</td>
</tr>
<tr>
<td>B-</td>
<td>3.00</td>
<td>Good performance</td>
</tr>
<tr>
<td>C+</td>
<td>2.50</td>
<td>Fairly good performance</td>
</tr>
<tr>
<td>C</td>
<td>2.00</td>
<td>Satisfactory performance</td>
</tr>
<tr>
<td>D+</td>
<td>1.50</td>
<td>Improvement needed</td>
</tr>
<tr>
<td>D</td>
<td>1.00</td>
<td>Minimally acceptable performance with much improvement needed</td>
</tr>
<tr>
<td>D+</td>
<td>0.00</td>
<td>Fail</td>
</tr>
</tbody>
</table>

SUTD uses a 5-point grading system as follows:

**DOCUMENTS REQUIRED**

<table>
<thead>
<tr>
<th>Document</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Latest Of cial Academic Transcript(s) Colour scanned copy, in pdf format, max 5 MB</td>
</tr>
<tr>
<td>2</td>
<td>TOEFL/IELTS Score Colour scanned copy, in pdf format, max 5 MB</td>
</tr>
<tr>
<td>3</td>
<td>Latest Of cial Nomination Letter In pdf format, max 5 MB</td>
</tr>
<tr>
<td>4</td>
<td>Architecture Portfolio Mandatory only for students who wish to read ASD subjects.</td>
</tr>
</tbody>
</table>

**PROCEDURES**

Please click "Print or get PDF of answers" after you have submitted the MS Form.
APPLYING FOR STUDENT PASS

All international students must hold a valid Student Pass issued by the Singapore Immigration & Checkpoints Authority (ICA) for their studies at SUTD. Generally, international students studying in SUTD are granted Student Pass for the full duration of the exchange period.

STEP 1

Application Through SOLAR System

Application for Student Pass is to be made through the ICA Student Pass On-Line Application & Registration (SOLAR) system. SUTD will inform you via email when the SOLAR system is open for application. You are required to login to SOLAR to complete the application, submit eForm16 and make payment of SGD30.00 for the non-refundable processing fee for Student Pass application.

STEP 2

Issuance of In Principal Approval (IPA) Letter

After submitting your application, print out the electronic form eForm16 and bring it to Singapore, together with the In Principal Approval (IPA) Letter which will be emailed to you when your application is approved.

For students who require a visa to enter Singapore, a visa will be incorporated in the IPA letter. Students need not apply for a separate visa and may enter Singapore by producing the IPA letter at the customs.

STEP 3

Making Appointment with ICA

After receiving your IPA letter, login to SOLAR system to make payment of SGD60.00 for issuance fee and SGD30.00 for multiple-journey visa (where applicable). Also, make an appointment with ICA for completion of formalities for the issuance of your Digital Student Pass.

STEP 4

Issuance of Digital Student Pass

Upon arrival in Singapore, report to ICA on your appointment day for completion of formalities for the issuance of your Digital Student Pass. More information will be provided in the SUTD Handbook emailed to you upon exchange offer.

STEP 5

Cancellation of Digital Student Pass

SUTD will assist in the cancellation towards the end of your exchange. You will receive a “Notice of Cancellation of Student Pass” letter to be presented to the Immigration Officer when you leave Singapore. Once the Digital Student Pass has been cancelled, it will no longer be valid.

FREQUENTLY ASKED QUESTIONS

How can I be nominated for exchange at SUTD?

You must be enrolled as a full-time student at one of our partner universities.

You can then apply through your home university exchange programme and your home university will nominate you.

Visit sutd.edu.sg/Student-Development/Global/Student-Exchange/Inbound/Inbound-Exchange to find out if your home university is one of SUTD partner universities.

What if my home university is not one of SUTD partner universities?

SUTD only provides student exchange opportunities to students from partner universities whom we have formalized collaborations through official agreements.

Should you be interested to pursue a term of study with SUTD, you may consider the option of enrolling with us as a non-graduating fee-paying student.

How many terms can I spend my exchange at SUTD?

You can spend up to a maximum of 3 terms at SUTD, subject to availability. Reach out to your home university for further advice.

What happens after I submit my application?

We will contact you if there are any missing documents or for further clarifications.

You will be notified via email on the outcome of your application.

Can non-engineering students come to SUTD on exchange?

Yes, SUTD offers non-engineering subjects as well, mainly from the Humanities, Arts and Social Sciences (HASS) cluster. As places in each HASS subject are very limited, we advise students to be flexible with their study plan.

In general, students can apply for cross-pillar subjects as long as they fulfill the pre-requisites, subject to availability and timetable scheduling.

Can I change my subjects after the start of the exchange?

Yes, there is an Add Drop period in the first week of exchange, where you can add or drop subjects. Adding of subjects is subject to full fulfillment of pre-requisites, availability and timetable scheduling. You will be briefed on the procedures during Orientation.

How can I get my Learning Agreement endorsed?

Please email global@sutd.edu.sg and request for your Learning Agreement to be endorsed.

How will I receive my transcript?

Hardcopy transcript will be sent to your home university within two months after the end of exchange.
### GENERAL INFORMATION

- **SUTD Global**  
  sutd.edu.sg/Global
- **SUTD Curriculum**  
  sutd.edu.sg/Education/Unique-Academic-Structure
- **Academic Calendar**  
  sutd.edu.sg/academic-calendar
- **SUTD Virtual Tour**  
  virtualtour.sutd.edu.sg
- **SUTD Blog**  
  wearesutd.sutd.edu.sg
- **Immigration & Checkpoints Authority (ICA)**  
  ica.gov.sg

### PILLARS / CLUSTER / PROGRAMME / RESEARCH

- **Engineering Product Development (EPD) Pillar**  
  epd.sutd.edu.sg
- **Engineering Systems and Design (ESD) Pillar**  
  esd.sutd.edu.sg
- **Information Systems Technology and Design (ISTD) Pillar**  
  istd.sutd.edu.sg
- **Architecture and Sustainable and Design (ASD) Pillar**  
  asd.sutd.edu.sg
- **Design and Artificial Intelligence (DAI) Pillar**  
  dai.sutd.edu.sg
- **Humanities, Arts and Social Sciences (HASS) Cluster**  
  hass.sutd.edu.sg
- **Science, Mathematics and Technology (SMT) Cluster**  
  smt.sutd.edu.sg
- **International Undergraduate Research Opportunities (iUROP)**  
  sutd.edu.sg/iUROP

### CAMPUS / STUDENT LIFE

- **SUTD Fifth Row**  
  sutd.edu.sg/Campus-Life/Student-Life/Student-Organisations
- **SUTD Sports and Recreation Centre**  
  sutd.edu.sg/Campus-Life/Sports-and-Recreation-Centre
- **SUTD Library**  
  mylibrary.sutd.edu.sg
- **SUTD Wellbeing Services**  
  sutd.edu.sg/Student-Development/Well-being-Services
- **SUTD Special Needs Support**  
  sutd.edu.sg/Campus-Life/Diversity-and-Inclusion
- **SUTD Health & Insurance**  
  mycg.com.sg/sutd
- **SUTD Hostel**  
  sutd.edu.sg/Campus-Life/Housing/Non-graduating
  Off-Campus Accommodation  
  sutd.edu.sg/Campus-Life/Housing/Off-campus-Accommodation