

**UNIVERSITY STUDENT HOUSING
TERMS AND CONDITIONS
(SUTD STUDENTS)**

1. DEFINITIONS

- 1.1 In this Student Housing Terms and Conditions, the following terms shall have the meanings below:
- 1.1.1 “Accommodation” means such room or apartment in the Student Housing as is allocated by the University to the Resident from time to time.
 - 1.1.2 “Contents” means the fixtures, fittings, appliances, furniture and furnishings provided in the Accommodation in accordance with the latest inventory checklist signed by the Resident.
 - 1.1.3 “House keys” includes door keys, cabinet keys, mailbox keys, etc. and their corresponding key tags to the Accommodation issued by the Office to the Resident.
 - 1.1.4 “Housing Offer” means the letter of offer issued by the Office of Housing addressed to the Resident containing the details of the Accommodation offered
 - 1.1.5 “License Fees” means the prevailing fees established by the University for the use of the Accommodation listed in the University’s website.
 - 1.1.6 “Office” means the Office of Housing and Office of Student Life, under which the Housing is administered or overseen.
 - 1.1.7 “Personal Data” means data, whether true or not, about an individual which can be identified
 - (a) From the data; or
 - (b) From that data and other information to which the University has or is likely to have access.
 - 1.1.8 “Resident” refers to the occupier granted the right to occupy the Accommodation.
 - 1.1.9 “Spouse” refers to the occupier’s lawfully wedded partner who is a registered occupant approved by the Office to stay in the Accommodation.
 - 1.1.10 “Student Housing” means the property (including common property and areas) at which the Accommodation is located.
 - 1.1.11 “Student Housing Terms and Conditions” means these Terms and Conditions and any other policies/rules and regulations applicable to the student housing provided by the University as may be enacted/amended from time to time.
 - 1.1.12 “Stipulated period of stay” means the period stated in the Housing Offer from the University.
 - 1.1.13 “University” means Singapore University of Technology and Design.

2. LICENSE FEES

- 2.1 The University grants the Resident a license to enter and use the Accommodation only as a private residence for the Resident and his/her Spouse (where applicable) upon the terms and conditions set out in this Student Housing Terms and Conditions. For the avoidance of doubt, the provision of Accommodation to the Resident pursuant to this Student Housing Terms and Conditions does not create a tenancy and does not grant the Resident an exclusive right to occupation of the Accommodation.
- 2.2 After check-in, the Resident will be invoiced by the University and the Resident shall ensure full settlement of the License Fees and all other related charges as reflected in the invoice by the due date. For GIRO payment, the due date shall be the University's stipulated GIRO deduction date. A late payment charge on all fees and charges that remain outstanding after the due date may be imposed by the University.
- 2.3 The License Fees will be levied with effect from the date of official handing-over of the House's keys to the Resident, to the date when the keys are returned to the Office.
- 2.4 The License Fees is payable after the start of each academic term within seven (7) calendar days of the invoice date (excluding GIRO payments) unless otherwise indicated in the Resident's Housing Offer.
- 2.5 The Resident is expected to abide by the stipulated payment deadlines set by the University. Failing which, late payment charge of SGD\$20.00 or such other amount as may be determined by the Office in its absolute discretion may be imposed and/or the Resident's stay in the Accommodation may be terminated.
- 2.6 The Resident is expected to be familiar with the Student Housing related fees and charges listed on the University's website.
- 2.7 The University reserves the right to revise the License Fees prior to the Resident's acceptance of the Housing Offer.

3. OCCUPANCY PERIOD

- 3.1 Residents are permitted to occupy one Accommodation only in Student Housing.
- 3.2 The occupancy period for the Resident is set out in his or her Housing Offer.

4. MAXIMUM NUMBER OF OCCUPANTS

During the stipulated period of stay, the assigned Accommodation shall be for the use of the following persons only:

Single Room	Resident only.
Shared Room	Resident with such other Residents as may be assigned and approved by the University only.

One Bedroom Unit	Resident and his or her Spouse.
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- 4.1 Residents residing in a designated Accommodation, which allows the occupier's Spouse to occupy the Accommodation with the Resident, shall ensure that his/her Spouse is registered with the Office.

5. CHECK IN PROCEDURES

- 5.1 The Resident shall present the following original documents to the Office during check-in:
 - a. Identification Card and/or Passport for verification;
 - b. Student Pass, Social Visit Pass, Dependant's Pass, etc. (where applicable).

If the Resident does not present these documents, he or she will not be checked-in. If these documents are not presented by the stipulated check-in date, the Resident will be deemed to have failed to check-in by the stipulated date and Clause 8.1 will apply.

- 5.2 The Resident shall conduct an inventory check and endorse on the inventory checklist form upon checking into the Accommodation. The form shall be returned to the Office within 24 hours of check-in or such longer time as may be allowed in writing by the Office.
- 5.3 In instances when the Resident fails to sign or return the inventory checklist form, the Resident will be deemed to have agreed that the Accommodation and the Contents as listed in the form are in good working order and/or condition and to be responsible for any shortfall or damage to the Accommodation or the Contents after the check-in.
- 5.4 The Resident may check-in before or after the stipulated check-in date only with the prior written approval of the Office. In the case of an early check-in, the stipulated daily License Fees rate will apply for the period between the early check-in date and the stipulated check-in date. In the case of a late check-in, the License Fees for the period from the stipulated check-in date will remain payable.

6. CHECK OUT PROCEDURES

- 6.1 Residents are to notify the Office, in writing, at least one week in advance, of their intention to terminate their stay and to arrange for inspection of their Accommodation, after which all House keys shall be returned to the Office immediately upon check out. License Fees will be levied until the keys to the premises have been returned to the Office.
- 6.2 Residents should ensure that all personal belongings and appliances are removed, and premises reinstated to their original condition before their last day of stay.
- 6.3 Any item or furniture found in the Accommodation whether or not belonging to the Residents shall be disposed in any manner by the Office at its absolute discretion, and the Office shall not be liable to the Residents for any damages, loss or costs incurred as a consequence. Any item belonging to the Resident should be disposed prior to check out.

- 6.4 Without prejudice to the other rights of the University, the stipulated daily License Fees rate will continue to apply until all House keys are returned to the Office and the check-out procedures are completed.

7. CANCELLATION BY RESIDENT

- 7.1 If, after the acceptance of the Housing Offer from the University, the Resident fails to check-in by the stipulated date, the advance payment received from the Resident will be forfeited and the Resident will no longer be entitled to the Accommodation at the Student Housing.
- 7.2 If, after check-in, the Resident gives a notice of cancellation to the Office, the following cancellation charge is applicable:

Check Out Date	Cancellation Charge
If intended check out date is within 14 calendar days of check in date.	Liable for a charge equivalent to (i) the acceptance fee, (ii) license fees and any other related charges corresponding to the actual period of stay i.e. from check in till check out date.
If intended check out date is more than 14 calendar days from check in date.	Liable for a charge equivalent to License Fees corresponding to the full period of stay as stated in the Housing Offer and all other related charges.

- 7.3 All notices of cancellation must be in writing and may be given in person and/or by electronic mail to the Office.

8. TERMINATION BY UNIVERSITY

- 8.1 The University reserves the right to terminate the Resident's stay by giving the Resident a notice in writing upon the occurrence of any of the following events:
- 8.1.1 The Resident is terminated from the course of study in the University;
 - 8.1.2 The Resident has withdrawn from the course of study in the University;
 - 8.1.3 The Resident converts to part-time student status;
 - 8.1.4 The Resident becomes employed as a staff member of the University;
 - 8.1.5 If the Resident is an international student and does not have a valid Student's Pass during the stipulated period of stay;
 - 8.1.6 Upon the Resident being conferred the degree. For avoidance of doubt, the degree conferment date will be the date as indicated in the conferment letter sent by the Office of Student Administration;
 - 8.1.7 The Resident is on Leave of Absence, whether voluntary or mandated by the University;

- 8.1.8 The Resident fails to make full payment of any outstanding Licensee fees or any other financial obligations due and payable under the Student Housing Terms and Conditions;
 - 8.1.9 The Resident fails, for any reason, to comply with any provision of the Student Housing Terms and Conditions, or any rule or regulation (current or subsequently introduced) of the Office or the University;
 - 8.1.10 The Resident's Student Housing privileges are suspended or withdrawn in disciplinary proceedings by the University; or
 - 8.1.11 The Office deems such termination necessary or advisable in the interests of the safety of the other Residents in the Student Housing.
- 8.2 The onus is on the Resident to notify the Office of any change referred to in clauses 8.1.1 to 8.1.7 above.
- 8.3 The Resident shall vacate the Accommodation by the date stated in the said written notice or within 48 hours if there is no date stated. The check-out procedures will still apply to the Resident upon termination. Failure to comply with a notice to vacate may result in liability for License Fees at such rates as the University may determine until the Resident vacates the Accommodation and/or in civil or criminal trespass.
- 8.4 In the event that the Resident's stay has been terminated and the Resident does not vacate the Accommodation or fail to comply with the check-out procedures, the University shall have the unconditional right to enter into and take complete possession of the Accommodation and the Contents without being liable to the Resident and without prejudice to any other remedies it may have under the law.

9. ALLOCATION

- 9.1 The Accommodation shall be allocated by the University to successful applicants at the sole and absolute discretion of the University.

10. AUTHORISED OCCUPANTS

- 10.1 The Accommodation is to be used only as a private residence for the Resident and his/her Spouse (where applicable).
- 10.2 In connection with clause 10.1, sub-letting of part or whole of the Accommodation or use of the Accommodation for any other purpose constitutes a breach of this Student Housing Terms and Conditions and will not be tolerated under any circumstances. The onus is on the Resident to ensure that such a breach is not committed. The Resident may face eviction if found guilty of such practices.
- 10.3 The Resident shall ensure that if he/she and/or his/her Spouse (where applicable) are a foreigner, he/she must have entered and remained in Singapore lawfully. The Resident shall produce to the Office for inspection:
- a. Original passports and other relevant documents of the Resident and his/her Spouse (where applicable) evidencing their legal entry into and stay / work in Singapore before the commencement of their stay at the Accommodation, and

- b. Original passports and other relevant documents of the Resident and his/her Spouse (where applicable) evidencing the renewal or extension of their lawful stay in Singapore before the expiry thereof.
- 10.4 The Resident shall also update the Office whenever there are changes to the Resident and/or his/her Spouse particulars (where applicable) on without demand and to give to the Office, the Resident and his/her Spouse's work permits, employment passes, dependent passes, social visit passes or passports for verification.
- 10.5 The Resident is responsible for his or her Spouse's (where applicable) and visitor's full compliance and observance of the Student Housing Terms and Conditions. Any breach of these Student Housing Terms and Conditions by his/her Spouse or visitors shall be deemed to be a breach by the Resident.

11. CHANGE OF ACCOMMODATION

- 11.1 Save in exceptional circumstances, a Resident who has accepted an allocated Accommodation is not allowed to change his/her Accommodation.
- 11.2 The University reserves the right, at any time on sufficient notice being given, to reassign another room in the Housing to the Resident.
- 11.3 Where a Resident is occupying a shared room, the University will have the right, for optimal use of its housing resources, to relocate the Resident to another room or to assign other Resident(s) to the shared room with the Resident.
- 11.4 The University will have the right to relocate and consolidate Residents, including the Resident, to designated rooms or floors to maximise the occupancy in the Student Housing so as to enhance the personal safety of the Residents and for better operational efficiency.
- 11.5 The University reserves the right to relocate the Resident to another room for temporary occupancy in the event of any repair works, maintenance or improvement works, pest control or housekeeping works, emergency or unforeseen circumstances warranting such relocation.
- 11.6 The Resident shall not be entitled to any refund of the Licensee fees or any other related charges or be entitled to any compensation arising from any such relocation described above.

12. PERIODIC UPDATE OF RESIDENTS' INFORMATION

- 12.1 Residents are to participate in an annual update of Residents' information conducted by the Office.

13. BICYCLE RACKS

- 13.1 Residents are to ensure that all bicycles parked at the designated bicycle racks are properly and regularly maintained.
- 13.2 The University is not responsible for any loss or damage of bicycles parked at the bicycle racks.

14.0 CARE OF ACCOMMODATION AND STUDENT HOUSING

- 14.1 Residents are responsible for the care of the Contents in the Accommodation and the property in the facilities and common areas of the Student Housing. Residents are responsible for keeping the Contents, the Accommodation, the facilities and the common areas in the Student Housing clean, safe and in a good condition.
- 14.2 No Resident may paint, put nails or screws in, make holes in, or otherwise alter, dirty or damage the Accommodation or any other part of the Student Housing.
- 14.3 Residents shall not post or hang signs, notices, posters, banners, and the like on the walls of, or in or about, the Student Housing in areas not designated by the Office for such a purpose, unless prior permission has been obtained from the Office.
- 14.4 Residents are prohibited from removing any appliance, furniture, furnishing, fitting or fixture from the Accommodation and the common areas of the Student Housing.
- 14.5 Residents are responsible for the cost of repair, repainting, rectification or replacement in the event of damage or loss caused to the Contents, the Accommodation, the facilities and the common areas in the Student Housing.
- 14.6 Any fault in or damage to the facilities or the common areas in the Student Housing shall be reported without delay to the Office.
- 14.7 If damage or loss to the facilities or common areas of the Student Housing is determined to have been caused by the carelessness, negligence or improper conduct of the Resident or his/her visitors, the Resident shall be responsible for the cost of such repair, repainting, rectification or replacement.
- 14.8 Residents sharing common facilities within a designated area of the Student Housing shall be liable for a joint payment towards the cost of repair, repainting or rectification of the common facilities and appliances within the designated area in the event that the cause of such damage or loss to the shared facilities cannot be attributed to a single Resident.
- 14.9 The University will not store away furniture provided in the Accommodation not required by the Resident.
- 14.10 Residents shall be responsible for the conservation of water and electricity. Residents shall ensure that all lights, fans, air-conditioners, personal computer and other electrical equipment (such as battery charger, alarm clock, etc.) are switched off before leaving the Accommodation or the common areas.
- 14.11 Residents shall observe good habits in the use of kitchen. Plates and utensils are to be washed and cleaned after use. Food scraps and litter should be properly disposed of in the rubbish bin provided.
- 14.12 Residents shall comply with the instructions on the proper use of the washer and dryer. Cleaned laundry shall be promptly removed from the washer and dryer. Clothes shall only be dried at designated drying areas provided. Drying of clothes or laundry at windows, passageways, kitchens, staircases and other non-designated areas are strictly prohibited.

15. INSPECTION AND REPAIRS

- 15.1 Residents shall allow the Office or its appointed representatives to enter the Accommodation in order to ensure that the conditions for the Accommodation are complied with, and to execute any necessary repairs.
- 15.2 If emergency, health or safety circumstances warrant, entry may be made at any time, whether or not the Resident is present, and without prior notice to the Resident.
- 15.3 Entry may also be made at any time, whether or not the Resident is present, and without prior notice to the Resident, if there are reasonable grounds to believe or suspect that:
 - 15.3.1 The Accommodation is being used to facilitate or commit an act or deed that breaches any provision of these Student Housing Terms and Conditions or that is prohibited by law;
 - 15.3.2 Any substance, material, item or article is being used, kept or stored in the Accommodation and such use or possession is illegal or prohibited by law or by these Student Housing Terms and Conditions; or
 - 15.3.3 There is a breach or contravention of the immigration laws; or
 - 15.3.4 There is a breach of any provision of these Student Housing Terms and Conditions.
- 15.4 The provisions of this clause are without prejudice to the rights of the University.
- 15.5 Residents are to report immediately to the Office any repair that is or may become necessary during his/her period of stay at the Accommodation.

16. CONDUCT

- 16.1 Residents shall at all times respect the rights and privacy of other Residents and Visitors.
- 16.2 Residents are to use the common areas of the Student Housing, including but not limited to the staircase, landings, kitchen, living rooms and bathrooms, for their respective designated purpose in common with the other Residents and Visitors.
- 16.3 Residents shall not do or permit to be done in or upon the Accommodation or Student Housing anything which may interfere with the quiet enjoyment of the other Residents and visitors.
- 16.4 Where the Accommodation is to be shared with another Resident, the Resident shall use his best endeavours to share the use of the Room peaceably and amicably with such other Resident.
- 16.5 Noise level should be kept to a minimum.
- 16.6 Residents shall observe "Quiet Period" which is from 10.00pm to 8.00am daily. During the "Quiet Period", Residents shall avoid making any excessive or unusually loud sounds or noises which may annoy or disturb the other Residents or visitors.

- 16.7 Residents shall not remove, change, install or replace any lock in the Accommodation or the Student Housing. Residents shall not duplicate any key issued to them.
- 16.8 Residents are strictly prohibited from passing their House keys or student identification card to other Residents or visitors (e.g. friends, classmates, family members, relatives, visitors, etc).
- 16.9 Residents are strictly prohibited from allowing non-Residents to use their Accommodation for any purpose in their absence.
- 16.10 Residents are strictly prohibited from accommodating any other person in the Accommodation (this includes having a visitor beyond "Visiting Hours" or a resident from a different room during "Quiet Hours" in the Accommodation)
- 16.11 Residents residing in a shared room are only allowed to entertain his or her visitors in the common areas (e.g. living room, lounge, etc.).
- 16.12 Residents are required to close and/or lock the common areas' entry/exit gates and apartment doors at all times.
- 16.13 Residents shall not compromise the safety or security of the other Residents and visitors or any security measures put in place by the University and the Office.
- 16.14 Residents shall not trespass into another Resident's room or any area of the Student Housing which he or she is not authorised to enter into.
- 16.15 Facilities in the Student Housing booked by a Resident are non-transferable.
- 16.16 Residents are prohibited from engaging in conduct in or about the Student Housing which poses a threat to the health or safety of others or which interferes with the rights or well-being of other persons.
- 16.17 Residents are prohibited from sleeping in the common areas (e.g. TV room, lounge etc.).
- 16.18 Residents are to be appropriately attired when in the common areas. They are to be attired in a manner that ensures the upper and lower body is properly covered. Bathrobes, night-dresses, swimwear and negligees are not considered proper attire.
- 16.19 Residents shall not be attired in a manner that will prevent them from being readily identifiable.
- 16.20 Gambling, smoking, consumption of alcohol and habit-forming drugs as well as anti-social habits such as spitting and littering are strictly prohibited in the Student Housing.
- 16.21 Solicitation, sale or promotion of any goods or services or any political or social cause by Residents within the Student Housing is prohibited.
- 16.22 Activities at the Student Housing contravening the Student Housing Terms and Conditions or the laws of Singapore are prohibited.
- 16.23 The use of heating and food preparation appliances, waterbeds, private air conditioners, air coolers and any other items not expressly approved by the Office are prohibited in the Student Housing.

- 16.24 An administrative fee will be imposed on approved personal appliances (e.g. mini-refrigerator). Such appliances have to be registered with and approved by the Office prior to installation. For such approved installation, the Resident shall be responsible for its repair and its removal upon checking-out.
- 16.25 Loss or damage of House keys shall be reported to the Office within 24 hours or the next working day. The cost of replacing the House keys and lock shall be borne by the Resident.
- 16.26 Reports of theft or loss of personal belongings will be handed over to the Police for investigation and further action.

17. SAFETY

- 17.1 Residents are not to keep, store or use any explosives or highly inflammable material of any nature in their Accommodation.
- 17.2 Residents are prohibited from activating, without reasonable cause, fire alarms, thereby producing false alarms, or damaging any fire-safety equipment or discharging or tampering with fire safety equipment without a fire or the reasonable threat of a fire being present.
- 17.3 Cooking or the use of naked flames, fire, incense sticks, candles, mosquito coils and sparklers is not permitted in the Accommodation. Preparation of food is strictly restricted to the designated areas provided e.g. kitchen. Residents shall not leave any cooking or microwaving unattended.
- 17.4 Smoking is not allowed in the Accommodation or the Student Housing.
- 17.5 Activities involving or the possession of chemicals, bio-compounds, etc. that may cause fire, explosion or any kind of hazard to the Residents are strictly prohibited.
- 17.6 Residents are prohibited from altering or adapting electrical outlets and equipment and from overloading the circuits. Do-It-Yourself (DIY) wiring and other electrical set-ups by Residents are prohibited in the Student Housing.
- 17.7 Residents are required to attend all fire drills conducted in a swift and orderly manner.
- 17.8 Residents are prohibited from placing any garbage, trash, bicycles or other articles (e.g. shoes, slippers, shoe racks, laundry, clothes racks, bags, receptacles, detergent, potted plants, etc.) in the common areas (which will include corridors, stairs, passageways, ledges, balconies, etc.) of the Student Housing. The Office reserves the right to remove or discard any item or article stored or placed in the common areas in violation of this clause. Such item or article will not be returned to a claimant without satisfactory proof of ownership and payment of all expenses incurred for its removal and/or storage.
- 17.9 Residents shall not throw objects from windows, balconies, fire escapes or other exterior parts of the Housing.
- 17.10 Residents are not to place potted plants or any objects on balconies and window ledges in a manner that will pose a safety hazard to other Residents.

18. PETS

18.1 Residents are not permitted to keep animals and pets in their Accommodation or the Student Housing.

19. VISITOR POLICY

19.1 Residents shall ensure that their visitor(s) abide by the "Visiting Hours" of the Student Housing which is from 8.00am to 10.00pm daily. Residents shall ensure that their visitor(s) be accompanied by them at all times.

19.2 Visitor(s) who are not a staff members or students of SUTD are to be accompanied by their host resident to the Block 59 Security Office for registration. A Visitor's Pass shall be issued to each the visitor in exchange for a valid photo ID. The Visitor's Pass is to be worn visibly by the visitor(s) at all times and is to be returned by the visitor(s) to the Security Office before the end of the Visiting Hours.

19.3 Visitor(s) are to leave the Student Housing by 10.00pm. They are strictly prohibited from staying overnight in the Student Housing.

19.4 Residents are responsible for their visitors' full compliance and observance of the provisions of the Student Housing Terms and Conditions. Any breach by the visitor(s) shall be deemed to be a breach by the Resident.

20.0 WAIVER

20.1 Neither the failure nor delay by the University to exercise any right or remedy under this Document or to insist upon strict compliance by the Resident with any of his/her obligations shall constitute a waiver of any of the University's rights or remedies under this Document.

20.2 No waiver of any breach of any terms of the Student Housing Terms and Conditions shall be deemed to be a waiver of any other or of any subsequent breach.

21. NO SUBCONTRACTING OR ASSIGNMENT

21.1 The Resident shall not sub-contract, assign, novate or otherwise transfer or dispose of any part of his/her rights or obligations under the Student Housing Terms and Conditions to any other person without the prior written consent of the University.

22. NO THIRD PARTY RIGHTS

22.1 A person who is not a party to the Student Housing Terms and Conditions shall have no right under the Contracts (Rights of Third Parties) Act to enforce any of its terms.

23. SEVERABILITY

23.1 If any part of the Student Housing Terms and Conditions is held to be invalid, void or unenforceable, the remainder of the Student Housing Terms and Conditions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

24. HEADINGS

- 24.1 The headings in this Student Housing Terms and Conditions are for convenience only and not for the purpose of interpretation.

25. CHOICE OF LAW AND JURISDICTION

- 25.1 The Student Housing Terms and Conditions shall be governed by and construed in accordance with the laws of the Republic of Singapore. The Resident irrevocably submits to the non-exclusive jurisdiction of the courts of the Republic of Singapore.

26. EXCLUSION OR LIMITATION OF LIABILITY

- 26.1 To the furthest extent permitted by law, the University shall not be liable directly or indirectly for any loss of life, any form of personal injury, any loss and damage to personal property (where applicable) suffered by the Resident and/or his/her Spouse and/or visitors in the Accommodation.
- 26.2 The resident shall lock the door and windows when he or she leaves the Accommodation. The University shall not be liable for any damage or loss suffered by the Resident arising from any unauthorised entry into the Accommodation.
- 26.3 Without prejudice to the foregoing, the Resident shall alert the Office to any building defect (including water seepage, termites, etc.), mechanical and electrical defect or defect to the Contents in his or her Accommodation for remedial action. There will be no compensation for any loss and/or damage caused to any personal property of the Resident, his or her spouse or visitors due to such defects wherever arising in the Student Housing (including defects in the Accommodation or in the facilities or common property of the Student Housing).
- 26.4 Where reasonable care is taken to provide the Accommodation with furnishings and appliances that are in working order, there will be no refund or compensation should the furnishings or appliances break down in the course of the stipulated period of stay.
- 26.5 The University shall not be responsible for any delay or non-delivery of utilities or other services to the Accommodation or the Student Housing that are beyond the University's control.
- 26.6 The University shall not be responsible for the Resident's belongings not removed from the Accommodation after the stipulated period of stay has expired or the cancellation or termination of this Document. The University may dispose of such belongings and the Resident shall be responsible for the costs incurred thereby.
- 26.7 The Resident expressly authorises the University to receive and sign, without liability whatsoever, for all personal property and goods delivered to the Student Housing by post, courier or hand intended for the Resident. The Resident agrees not to hold the University liable for any loss or damage caused to such property or goods.

27. LIABILITY FOR SPOUSE AND VISITORS

- 27.1 The Resident is responsible for his or her Spouse's (where applicable) and visitors' full compliance and observance of the provisions of the Student Housing Terms and Conditions, in particular Clauses 14, 16, 17 and 19 of the Student Housing Terms

and Conditions. Any breach of the provisions by the Spouse or visitors shall be deemed to be a breach by the Resident.

- 27.2 In addition to any rights and remedies that the University may have against the Resident's Spouse and visitors; the Resident shall be liable to and shall indemnify the University for all actions, claims, suits, costs or demands arising from or incidental to the acts or omissions of the Resident, his/her Spouse and/or visitors on the said Accommodation and/or the Student Housing, or in respect of accidents or injuries sustained by the University staff and/or contractors or for loss of or damage to the Student Housing, Accommodation and/or Contents and/or other property, goods or belongings of the University.

28. DISCIPLINARY ACTION

- 28.1 Without prejudice to the foregoing, the Resident is advised to read and acquaint himself or herself with the Student Housing's Scheduled Disciplinary Offences which is displayed at the Office. A breach of the Student Housing Terms and Conditions may attract disciplinary action.
- 28.2 Disciplinary action may result in a range of sanctions including, but not limited to, suspension, termination, revocation of visitation privileges and non-consideration for future accommodation at the University's Student Housing.

29. PERSONAL DATA

- 29.1 The Resident acknowledges and agrees to the University's collection, use and disclosure of his/her Personal Data to third parties (including where such third parties are located outside Singapore*) for the purposes of processing the Resident's application for Accommodation, managing the Accommodation, and doing all such things as may be necessary to fulfil the University's obligations under these Student Housing Terms and Conditions and for the processing of the Resident's personal data by third parties appointed by SUTD for one or more of the above purposes on behalf of SUTD including where such third parties are based outside Singapore* and/or have facilities/equipment to carry out such processing outside Singapore* ("Purposes").

**Where the Personal Data of the Resident and/or his/her Spouse is to be transferred out of Singapore, the University will comply with the requirements of the Personal Data Protection Act ("PDPA") in relation to such transfer. The University will take appropriate steps to ensure that the foreign recipient of the Personal Data is bound by legally enforceable obligations to provide to the transferred Personal Data a standard of protection that is at least comparable to the protection under the PDPA. The University may enter into a contract with the foreign recipient requiring them to provide an appropriate standard of protection for the transferred Personal Data which includes provisions on purpose of collection, use and disclosure by recipient, accuracy, protection, retention limitation, policies on personal data protection, access and correction, or may allow the Personal Data to be transferred without such a contract if so permitted by the PDPA or other law. Details of the contract with the foreign recipient (where applicable) will be provided upon request.*

- 29.2 The University may from time to time request the Resident to provide the Personal Data of his/her Spouse for the Purposes. To the extent that the Resident discloses

Personal Data to the University, the Resident undertakes to the University that, by the time of such disclosure:

- a. the Resident will have obtained all the necessary consents from the relevant individuals to whom the Personal Data relates, for the disclosure of their Personal Data to the University for the University's collection, use and/or disclosure for the Purposes; and
- b. such consents have not been withdrawn.

(The University reserves the right to amend the Student Housing Terms and Conditions without prior notice).

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